



## **Benton Community Foundation Helping Hands Program Guidelines**

Nominations Due: March 28, 2011

Event Date: April 19, 2011

Benton Community Foundation serves three primary functions in our community: that of a grantmaker, community leader, and vehicle for philanthropy. The Helping Hands program is designed to *encourage* and *recognize* outstanding efforts of volunteerism in the community. We remind everyone that philanthropy includes gifts of time and talent, along with treasure.

The following guidelines are outlined to assist you in the nomination process of this program. Any questions regarding the eligibility of an organization or nominee should be directed to Executive Director Ashley Bice at **765.884.8022** or via email at **ashley@bentoncf.org**.

### **Recognition Category**

Each nominating organization may nominate no more than one individual per category.

- Youth Award will be given to a young person who has not reached their 19th birthday by April 19, 2011.
- Adult Award will be given to any individual who is 19 years of age or older by April 19, 2011.

### **Nominating Organization**

Organizations eligible to submit nominees must meet the following criteria:

- Organization must provide services in Benton County.
- Organization must serve the community at large. Religious, political, fraternal, or professional groups providing service exclusively to their members are not eligible.

### **Nominee**

- Volunteer services must be performed in Benton County.
- In general, volunteers are not paid for their services. Reimbursement of expenses and minimal allowances are acceptable.

### **Submission**

All nomination forms must be received in the Benton Community Foundation office by March 28, 2011. Forms may be mailed to PO Box 351, Fowler IN, 47944 or hand-delivered to the Demeter Building, 98 S 100 E, Fowler.

Please be sure to **include a photo** (minimum 3" x 5") of your nominee with the nomination form. This photo will be used for promotional purposes at the event and in publicity of the Helping Hands program.

**Questions? Contact Ashley Bice at 765.884.8022 or ashley@bentoncf.org.**

*You make a living by what you get, but you make a life by what you give.*  
-- Winston Churchill